

# Basingstoke and District Table Tennis Committee Meeting

Tuesday 3<sup>rd</sup> June 2025 at 7.30pm

## By Teams

### AGENDA

#### 1. Attendees

**Apologies for absence:** Jarlath Corbett (JC), Terry White (TW), Jan MacDonald (JM), Bill Bavister (WB), Sarah Whithorn (SW), Martin Gilbey (MG), Mark Every (ME)

**Present:-** Jon Clarke (JCI), Celia Hooker (CH), Tony Coombes (TC), Chris Parkyn (CP),

#### 2. Approval of Minutes of the meeting on 25<sup>th</sup> May 2025

These were approved.

#### 3. Matters Arising

These were discussed under the appropriate agenda heading.

#### 4. Closure of the season

##### a. Rule changes

Several rule changes were discussed and the proposed revised wording to be put forward at the AGM is provided in attachment “BDTTA - Rule Review - for AGM 160625” which also contains the proposed committee positions.

##### b. Committee nominations

Committee 2024-2025	Rule 4	Updated Rule 4	WHO	Comments	Status	Comments
Chair	Chairperson	Chair	Jon Clarke	Re-elect	Confirmed	Chair Address - completed and ready to share at AGM
Vice Chair	Vice Chairperson	Vice Chair	Mark Every	Re-elect	Assumed	Email sent to confirm assumption - please let us know if the assumption is wrong
Treasurer	Honorary Treasurer	League Treasurer	Jarlath Corbett	Re-elect	Assumed	Email sent to confirm assumption - please let us know if the assumption is wrong
Secretary	Honorary Secretary	League Secretary	Tony Coombes	Re-elect	Confirmed	Please prepare report ready to share at AGM - included in Agenda
Registration Secretary	Honorary Registration Secretary	Registration Secretary	Celia Hooker	Re-elect	Confirmed	Please prepare report ready to share at AGM - included in Agenda

Team Handicap Secretary			Tom Speed	Include with Competition		
Essex Rd Officer	The Basingstoke Table Tennis Centre Office	Essex Road Officer	Terry White	Re-elect	Confirmed	May not be present at the AGM so I read out the report as needed
Child Protection Secretary		Child Protection Secretary	Celia Hooker	Re-elect	Confirmed	Please prepare report ready to share at AGM - included in Agenda
Coaching Officer		Coaching Officer	Terry White	Re-elect	Confirmed	May not be present at the AGM so I read out the report as needed
HTTA Representative	Honorary HTTA Representative	HTTA / Inter-Town Secretary	Sarah Whithorn	Include with Inter-Town	Assumed	Email sent to confirm assumption - please let us know if the assumption is wrong
MISSED	Honorary Inter-Town Secretary			Re-elect		
Development Officer	Honorary Development Officer	Development Officer	Mark Every	Re-elect	Assumed	Email sent to confirm assumption - please let us know if the assumption is wrong
Web Administrator	Web Administrator	Web Administrator	Chris Parkyn	Re-elect	Confirmed	
Honorary Competition Secretary	Honorary Competition Secretary	Competition Secretary	Who?	Includes Handicap		Included in AGM agenda
Honorary Press Secretary	Honorary Press Officer	Communication Secretary	Who?	Includes Press		Included in AGM agenda
MISSED	Honorary Trophy Secretary	Trophy Secretary	Jan McDonald	Re-elect	Assumed	Email sent to confirm assumption - please let us know if the assumption is wrong

*Not part of the committee but required based on rule 6*

President	Pete Martin	Mike Wood	Confirmed
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For all committee members it is usual in the AGM for each member to prepare and read out a short summary of the role you play and include an overview for the year.

**ACTION ALL:** Please can you prepare the summary and send to Tony by Thursday 12<sup>th</sup> June. For anyone who isn't able to attend providing you have sent the summary I am happy to read out on your behalf - thank you

**Action JCI:** Contact Phil Snelson to check Mark Every, Jarlath Corbet, Terry White, Sarah Whithorn and Jan MacDonald are happy to stand again.

- c. How to run/register next season so it can all be forwarded to players before the AGM.

JCI outlined a proposed workflow for the tasks required to start the season. The aim is to make the process smoother for all and to reduce the workload of Celia who bears the brunt of the enquiries during the registration period.

This will be discussed at the AGM and details of the process and a proposed events calendar to be made available via the website are attached:-

Proposed workflow – “BDTTA - League Formation 2025 2026.pptx”

Example Events Calendar – “BDTTA – Calendar 2025.xlsx”

- d. Set date and agenda for AGM.
  - i. Confirmed for Monday 16<sup>th</sup> June at Howard Park Bowls.
  - ii. Agenda published on website [BDTTA AGM Agenda 16Jun2025.pdf](#)

**Action all:** The Bowls Club will open the premises at 6.45pm. it will require some committee muscle to set up the chairs and tables the way we want beforehand and to set it back to rights when we leave.

**Action all:** We need a register of attendees as each club is bound to send a rep. Attached is sheet which needs to be printed and passed around on the evening. Volunteer requested, please!

## 5. Officers' reports

### a. Treasurer

Accounts are required to be presented at the AGM on 16<sup>th</sup> June and will need to be audited by CP.

**Action JC:** prepare BDTTA accounts as per the template used last year (copy forwarded by CP).

### b. Coaching / Essex Road

With the retirement of Mike Wood from coaching there is an urgent need to recruit a new coaching officer, ideally with a team of coaches who can share the workload. JCI noted the Hampshire TTA is happy to fund the development of coaches to do their badges.

**Action JCI:** Contact Phil Snelson to check if he is happy to stand as Coaching Officer

## 6. Any other business

- a. **Life Membership Nominations:** Jon suggested nominating Tom Speed and Peter Martin for lifetime membership awards, highlighting their significant contributions to the league.

7. Date of next meeting

To be arranged after the AGM