

Minutes of Annual General Meeting

Date: Monday 16th June 2025

Location: Howard Park Bowls Club

Russell Howard Park

St Andrews Road

Basingstoke

RG22 6PT

Chair: Jon Clarke

Minute Taker: Chris Parkyn

Attendees

- A list of members attending the meeting is attached.
 - Apologies for absence were received from Jan MacDonald, Tony Coombes.
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Chair's Address

Welcome to the Basingstoke and District Table Tennis Association's Annual General Meeting for the 2024–2025 season.

It's been another exciting and fulfilling year for our league, and I want to begin by expressing my heartfelt thanks to every one of you— our players, our coaches, our volunteers, and our supporters. Your dedication, and unwavering support are the heartbeat of this community, and it's because of you all that we continue to thrive.

At the start of the season, we faced a period of uncertainty. With several changes to the committee, there were genuine concerns about whether we could even keep the league running. But in true Table Tennis spirit, many of you stepped forward to help. I'm incredibly grateful to those who joined the committee and brought fresh energy and commitment to the table.

As many of us were new to our roles, there was a steep learning curve. We've had to fill in gaps, learn on the go, and adapt quickly. I want to thank you all for your patience and understanding as we found our footing. There were moments where things could have gone very differently, but I'm proud to say we've come through it together—and even managed to host a closed championship along the way.

This year's league and championship saw strong participation, and I'd like to give special thanks to Martin Gilbey for his outstanding organisation, and to everyone who competed or came along to support. Your involvement made it a truly memorable event.

We also are saying farewell to two pillars of our community. Tom Speed has stepped down as Handicap Secretary after many years of dedicated service. His presence and contributions have left a lasting mark, and he will be deeply missed by all who've had the pleasure of working (and playing) with him.

And after an extraordinary 28 years, Mike Wood has stepped down as Coach Coordinator. Mike, your commitment has been nothing short of inspirational. You've helped shape generations of players and have been a guiding force in our league. Thank you for everything you've done—you exemplify Table Tennis in Basingstoke.

To the rest of the committee, Mark, Tony, Jarlath, Chris, Celia, Bill, Jan, Martin, and Sarah—thank you. Your behind-the-scenes efforts are what has kept this league running. A special mention to Phil Snelson for his continued leadership as Head Coach, supported by Terry White and others who give their time so generously. Thank you also to our President Pete Martin who is another Basingstoke Table Tennis legend.

As we look ahead, I'm filled with optimism. There's so much potential to grow, to welcome new players, and to continue to build our community. Let's continue to support one another, celebrate our shared love of the game, and keep the spirit of table tennis alive and well in Basingstoke.

Approval of Previous Minutes

- Minutes from the previous meeting were approved with no objections.

Rule Changes

The proposed rule changes were circulated with the agenda and are attached to these minutes, in Appendix 1. Below are the decisions of the meeting on the proposals.

- Steve Ng noted KG B - wasn't aware of the rule that matches should be played, even if only 2x players available. Rule 23 clarified: having only two players is not a valid reason to postpone a match.
- Agreed changes: 4, 6, 12, 13, 16, 17, 23, 32, 34.
- Rule 27 left unchanged.
- Discussion on 'playing up': consensus that players appearing >4 times for a higher team should be officially moved to a higher team.

Officers' reports

• **Treasurer's report**

Akiko Parkyn has kindly agreed to take on the role of Treasurer, following the resignation of Jarlath from the post.

Mike requested that review savings account interest rate and transfer if necessary to a higher interest rate account.

• **Secretary's report – Tony Coombes**

Firstly, my apologies for not joining you, as an overseas holiday has claimed precedence! My thanks to Chris and Bill who volunteered to make notes for the minutes.

The role of secretary is mainly to organise and report on Committee meetings and the AGM. During the season we have had seven meetings, most of which were held at Loddon Vale Bowls club who kindly provide the facilities free of charge. The minutes of the meetings, once approved, can be found in the downloads section of the BDTTA website.

One request: please can you make sure that you complete the attendee registration form circulating this evening. Our rules state that each club must have a representative at the meeting and the register allows us to record this.

- **Registration Secretary's report - Celia Hooker**

122 players registered over 24 teams so that's 11 more players and two more teams than the previous season. Unfortunately, we then lost Queens A but 2 of the 3 players carried on and joined existing Queens teams.

One player played their first game without being registered with the Basingstoke league so had the one point that they won deducted.

The season was extended; however, at the end we had 4 matches that had been conceded and not replayed. Points were adjusted at the discretion of the committee.

The closing date for teams for next season will again be 31st July.

Jon stressed the importance of TTE registration and linking players to Basingstoke club:

- **Development Officer's report**

- **HTTA Representative & Inter Town Secretary report - Sarah Whithorn**

- HTTA Management Committee meets 4 times a year, including the AGM which will take place on Wednesday 18th June 2025. We are always looking for new members to join the committee, especially to fill the positions of Secretary and Auditor (Independent Examiner).
- Sadly, our Vice Chairman and Umpires Secretary, Dave Wiles, passed away last November after a short illness. Dave also used to organise our annual Hampshire Closed and Inter Town Tournaments and he is already greatly missed.
- Our Hampshire Closed Tournament this year was held at Waterside Table Tennis Club, near Southampton, on Sunday 23rd February and organised by Colin French (with help from committee members). We had a good turnout, and it was well supported by players from the Basingstoke League. Fallon Rust won both the Ladies Singles and Ladies Veteran titles and Sam Ricks and Ian Parkyn won the Men's Doubles title.
- Our Inter-Town Tournament this year was held at Waterside Table Tennis Club on Sunday 16th March but was very poorly attended. Only four teams entered – two in the Veterans and two in the Men's events. Despite several pleas via emails, speaking to players and the

B&DTTA website, Basingstoke were only able to enter one Men's Team (thanks to Jamie Cole, Tony Palaczky, Gabor Bodnar and Sam Ricks).

- HTTA also entered six teams in the County Championships held throughout the year. We had two of our Veterans Teams finishing Runners-Up in their respective Divisions this season. Once again, the County is well represented by Basingstoke League players.
- Financially, HTTA aims to cover tournament expenses from the Affiliation Fees charged to its eight member leagues and does not plan to increase these fees for the coming season.
- At the AGM on Wednesday, we will look to set the dates for next years Closed and Inter-Town Tournaments so they can be added to the diary.
- **Trophy Secretary's report**
- **Basingstoke Table Tennis Centre and Coaching Officer's report**
 - Mike Wood, who has been managing these sessions throughout the year, has announced his resignation as coach.
 - Coaching sessions have seen a good turnout throughout the season; however, current premises are limiting development.
 - Mark Every will manage bookings at Aldworth School.
- **Web-Master's Report – Chris Parkyn**

Round Up

- Stats
 - 122 players registered in 2024/5 league
 - 106 players that played at least one match
 - 3103 sets saved throughout the season
- Key Changes made;
 - Scoring re-written, having been originally written by Ian 6yrs ago for his A-Level project, a few bugs had been identified and with the top-spots being hotly contested there was some enthusiasm to have the scores accurately presented, so this was re-written.
 - - Handbook now moved to online version only.
 - - Coaching portal has been developed, allowing booking of places for the sessions being created.
- Did You know
 - Note; Some challenges in conceding matches, when entering scores (such as 0-11), ranking points can be impacted. Instead either X/WO into the set results or you can select "conceded" from the player list and the X/WO will be automatically populated.

- If you need to contact people and are captain or club secretary, once authenticated on the site if you look at the registered players you will be able to see the phone and email addresses of the players. Also looking at the team page when authenticated you will be able to see the team captain at the bottom of the page.
 - Notifications
 - Notifications are posted to the web site, main requests come from the committee, though if there is anything that clubs, teams or individuals want posting let me know.
 - Looking to expand communications has finally got the larger scale mailer to work, which can notify all people that have selected to accept mails from the web site. The mail address used is admin@bdtta.org, so if you don't receive mail,. please ensure that this is on your allow list.
 - New Functionality/ Changes Coming
 - Events calendar/ timeline currently being implemented. Will look to track Table Tennis events both local to Basingstoke and the surrounding area.
 - Handicap match submission and tracking to be added to make viewing matches and scores easier.
 - Automation of the scorecard entering - currently early stages, though playing around with some text manipulation software and GenAI to see how this could make the process easier.
 - Will be adding emergency contact information on the registration form. This information will be available to captains and club secretaries when authenticated
 - Gallery of previous matches, games and events - please send through any pictures you have along with a brief description and date as I'd like to build these into the web site.
 - Postponement functionality changed online to make it - hopefully - easier to postpone matches and automated the committee approval process.
 - Closing
 - Feedback is always welcome, if issues are noticed, please get in touch.
 - Screenshots will be added to registration page for additional clarity.
 - A reminder banner is planned for website with details of registration requirements.
 - Chris also walked through the domain updates during the meeting.
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Committee Appointments

- All proposed appointees approved:
 - Mike Wood appointed as President.
 - Akiko Parkyn appointed Treasurer (following Jarlath's resignation prior to AGM).
 - Martin Gilbey appointed as Tournament and Competitions Secretary
 - Auditor: Mark Every.
- Members also approved the committee for season 2025-26 which is therefore as below:-

Position	Name
President	Mike Wood
Chair	Jon Clarke
Vice Chair	Mark Every
League Secretary	Tony Coombes
League Treasurer	Akiko Parkyn
Registration Secretary	Celia Hooker
Development Officer	Mark Every
Competition & Tournament Secretary	Martin Gilbey
HTTA / Inter-Town Secretary	Sarah Whithorn
Web Administrator	Chris Parkyn
Trophy Secretary	Jan MacDonald
Coaching Officer	Terry White
Coaching Assistant	<i>Vacant</i>
Communications Secretary	<i>Vacant</i>
Additional Members	Martin Gilbey
	Bill Bavister
	<i>Pete Martin</i>

- Open roles: Communications Secretary and Coaching Assistant.

Tournament Report

- Martin reported on the closed competition:
 - 40 participants.
 - Need to improve publication and scheduling.
 - Venue and time limitations noted.
 - It was agreed that the Competition and Handicap Tournament roles would be merged.
 - Martin Gilbey's appointment to Competition & Tournament Secretary was approved.
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Action Items

Action	Responsible Notes	
Provide Handicap rules/handbook for online publishing and explore automation	Mark	For BDTTA site score capture
Update rules to reflect clarity on match postponement	Jon	Re: Rule 23 and 2-player minimum
Add TTE registration screenshots and affiliation info to registration page	Jon	Supports validation efforts
Review savings account interest rate and transfer if necessary	Akiko	Finance optimization

Events & Outreach

- Jon mentioned potential participation in the Festival of Sport hosted by Basingstoke and Dean Council.

Appendix 1 – Proposed Rule Changes

Rules – by number - [Basingstoke Table Tennis Association - Handbook](#)

Rule	Status	Current Rule	Proposed Rule	Commentary
1	No change			
2	No change			
3	No change			
4	CHANGE	4. The Officers of the Association shall consist of: Chairperson Vice Chairperson Honorary Treasurer Honorary Secretary Honorary Competition Secretary Honorary Registration Secretary Honorary Inter-Town Secretary Honorary Development Officer Honorary HTTA Representative Coaching Officer Honorary Trophy Secretary Honorary Press Officer Web Administrator The Basingstoke Table Tennis Centre Office	4. The Officers of the Association shall consist of: Chair Vice Chair League Treasurer League Secretary Competition Secretary Registration Secretary HTTA / Inter-Town Secretary Development Officer HTTA / Inter-Town Secretary Coaching Officer Trophy Secretary Communication Secretary Web Administrator Essex Road Officer Child Protection Secretary	Aligns Rule 4 to the existing committee and also includes update role titles and positions we have today
5	No change			
6	CHANGE	The distinction of Honorary Life Member may be conferred for special or long service to the Association, The distinction shall carry with it the right to attend and vote at any General Meetings of the Association and to the waiving of all personal entry or registration fees to competitions organised by the Association. The distinction shall only be conferred at an Annual General Meeting from nominations submitted by the Executive Committee and upon the assent of at least two thirds of the registered	Keep all wording the same but ADD list of honorary members	List taken from 2023/2024 handbook

		members present at the meeting. Any Registered Member of the Association may submit the name of a candidate to the Executive Committee for consideration at the Annual General Meeting by no later than 1st May prior to the Annual General Meeting.		
7a	No change			
7b	No change			
8	No change			
9	No change			
10	No change			
11	No change			
12	CHANGE	12.No alterations to, additions to or rescission of the rules will be affected unless at the Annual General Meeting of a Special General Meeting convened for that purpose. All resolutions in respect of rules must be passed by at least two thirds of the votes cast being in favour. Any proposed alteration or additions to the rules must be submitted to the Honorary Secretary in writing no later than 1st May, or together with the demand for a Special General Meeting.	12.No alterations to, additions to or rescission of the rules will be affected unless at the Annual General Meeting of a Special General Meeting convened for that purpose. All resolutions in respect of rules must be passed by at least two thirds of the votes cast being in favour. Any proposed alteration or additions to the rules must be submitted to the Honorary Secretary in writing no later than 1st May, or together with the demand for a Special General Meeting. In addition, the executive committee can convene to make rule quick rule changes for that clearly benefit the smooth running of the league.	Example. Would have been helpful when we needed to extend this year's season to accommodate all matches for the season.
13	CHANGE	13. (a) Persons wishing to register as a player shall register annually on the Association's registration's form which must be received by the Honorary Registration Secretary, together with the appropriate Registration Fee referred to in Rule 41, prior to participation in any match. (b) Registration as a player shall entitle the player to a handbook and eligibility to participate in all league and	13. Player Registration (a) Persons wishing to register as a player must complete the Association's online registration form annually - Player Registration . This form, together with the appropriate registration fee as outlined in Rule 41, must be submitted prior to participation in any match. (b) Registration entitles the player to participate in all league and cup competitions organised by the Association.	Improving grammar, adding Registration and TTE links AND requesting Basingstoke League is also included in your TTE registration

		cup competitions organised by the Association. (c) Registration as a player with the Association is conditional upon the player also registering as a player with TTE and the Association reserves the right to require the player to produce evidence of such registration at any time. Games played by unregistered players shall be forfeited to the opposing team and the current match score adjusted.3. Player Registration	(c) Registration with the Association is conditional upon the player also being registered with Home - Table Tennis England and MUST include Basingstoke Table Tennis as a league to which you belong. The Association reserves the right to request proof of TTE registration at any time. Games played by unregistered players shall be forfeited to the opposing team, and the match score will be adjusted accordingly.	
14	No change	Achieved		
15	No change	Achieved		
16	CHANGE	16. No player may register for more than one team at any one time. Players wishing to re-register for another team during the season must make written application to the Honorary Registration Secretary with the Executive Committee having the authority to allow such a transfer or otherwise. Games played by ineligible players shall be forfeited to the opposing team and the corresponding match score adjusted.	16. All players must be registered on the BDTTA website and assigned to a single team throughout the duration of the season. Player registration with their designated team must be completed prior to participation in any match; failure to comply will result in automatic forfeiture to the opposing team. Requests for team assignment changes must be submitted via email to the Honorary Registration Secretary for review. The Executive Committee retains sole authority to approve or decline such transfer requests. Games involving ineligible players will be forfeited to the opposing team, with match scores adjusted accordingly.	Improving grammar and based this years' experience losing a team from the league
17	CHANGE	17. A club must nominate three players per team at the time of team entry and must register at least three players per team before the start of the season.	17. The club secretary is responsible for establishing teams on the BDTTA website. Following team creation, the secretary must assign a minimum of three players to each team, including the designation of one team captain, all of whom must be selected from players registered to the club on the BDTTA web site. Our recommendation is to have between 4 and 6 players per team.	Streamlining process and ensuring the clubs retain responsibility for their teams being submitted to the league

18	No change			
19	No change			
20	No change			
21	No change			
22	No change			
23	CHANGE	23. Teams that miss a match for which permission was not granted will have 10 points deducted and will be required to play the match at a later date.	23. If a team fails to attend a scheduled match without prior permission from the Executive Committee, the match shall be awarded to the opposing team. The result shall be recorded as a 10–0 win in favour of the team that was present. No league points shall be deducted from the team that failed to attend, but repeated failure to fulfil fixtures may result in further disciplinary action at the discretion of the Executive Committee.	Removing conflict with rule 22.
24	REMOVE	24. Any matches postponed in the first half of the season must be played by 31st Jan.	Removed but will be advised by the committee for any requested match cancellations	Not needed as no penalty
25	No change			
26	No change			
27	CHANGE	27. Where clubs have more than one team entered in the League the Executive Committee will rank each team. Players may play for superior teams provided that a player who plays four times for superior teams will be re-registered in the lowest ranked superior team for which they have played; at which point they become tied to that team and are not permitted to play for any other team. Where a club has two or more teams in one division a player may play for a superior team within that same division, subject to the same condition of re-registration as detailed in the preceding section of the rule.	27. Where a club has multiple teams in the League, the Club Secretary will assign a ranking to each team. A player may play for higher-ranked (superior) teams, but upon playing four times for any superior team, they will be automatically re-registered to the lowest-ranked superior team they have represented and become tied to that team for the remainder of the season. This rule also applies when multiple teams from the same club compete in	Replacing Executive Committee with Club Secretary and helps to streamline registration process
28	No change			

29	No change			
30	No change			
31	No change			
32	CHANGE	32. The position in the League will be decided by the number of league points won and, in the event of a tie, by the number of matches won and, in the event of trophies are concerned the teams will play off on a neutral table. Points will be awarded as in the League except there will be no doubles game played. The teams will equally share any expenses in the play off.	32. League positions will be determined by total league points. In the event of a tie, the number of matches won will decide the ranking. If a trophy is at stake and teams remain level, a play-off will be held on a neutral table. The match will follow standard league scoring, excluding the doubles set, and both teams will share any associated costs equally.	Improved grammar and simplification
33	No change			
34	CHANGE	34. All score cards shall be entered online to the Association's Web Site by the home team. Within seven days of the match being played.	34. All score cards shall be entered online to the Association's Web Site by the home team. Please submit scorecards as soon as possible and we recommend no later than seven days after the match is played.	Further encouragement to post scorecards ASAP
35	No change			
36	No change			
37	No change			
38	No change			
39	No change			
40	No change			
41	No change			
42	No change			
43	No change			
44	No change			
45	No change			
46	No change			

